

**GRADING PERMIT APPLICATION**  
**ZONING ORDINANCE 50 (741) – LAND RECLAMATION AND LAND GRADING**



**CITY OF GRANT**  
 111 Wildwood Road  
 P.O. Box 577  
 Willernie, MN 55090

Phone: 651-426-3383 Fax: 651-429-1998

**NOTE: This is not an interactive document. It must be taken or mailed to the Grant City Office.**

Please provide the following information for reclamation work between 50 CY and 5,000 CY:

|   |                |   |
|---|----------------|---|
| <b>LEGAL DESCRIPTION AND PARCEL IDENTIFICATION NO:</b>  |                | <b>ZONING DISTRICT:</b>                     |
|   |                | <b>PROPERTY SIZE (ACRES):</b>               |
| <b>PROJECT ADDRESS:</b>   | <b>OWNER:</b>  | <b>APPLICANT (IF DIFFERENT THAN OWNER):</b> |
|   | Name           | Name  |
|   | Address        | Address                                     |
|   | City State Zip | City State Zip                              |
|   | Phone          | Phone                                       |
| 1. Describe the proposed work and/or use.   |                |   |
| 2. How does the proposed land reclamation affect drainage on the project site and adjacent properties?          |                |   |
| 3. Are there wetlands and/or ponding areas on the property? What is the size and classification of the wetland? |                |   |
| 4. How much material is being reclaimed in cubic yards (CY)?  |                |   |
| <ul style="list-style-type: none"> <li>• Removed</li> <li>• Imported</li> <li>• Relocated</li> </ul>            |                |   |
| 5. If importing fill, where is the material coming from? If removing fill, where is it being hauled?            |                |   |
| 6. What is the restoration plan for the site?   |                |   |

**City of Grant**  
**Grading Permit Compliance Requirements:**

1. The applicant is required to submit a site plan including:
  - Property lines and easements.
  - Wetland locations based on the 100 year high water level.
  - Existing and proposed contours.
  - Existing buildings including dimensions of structures and dimensions to property lines.
  - Location of septic systems and wells.
2. All work must be on the property and outside of roadway right-of-ways and/or easements.
3. Grading applications can not damage/modify adjacent roadways or ditch systems. Repair will be required by the applicant at their own cost.
4. Work shall be completed no later than 8 weeks from commencement including restoration work. Working hours shall be restricted to 7 a.m. to 7 p.m., Monday through Friday.
5. Grading work must be completed by October 31 of the year the permit is issued. No grading work/hauling will be allowed while road restrictions are in effect per Mn/DOT.
6. Traffic control (warning signs, cones, barrels, trucks hauling signs) shall be provided as determined by the City Engineer in accordance with the Minnesota Manual of Uniform Traffic Control Devices.
7. A 48-hour notice shall be provided to the City Engineer prior to work commencing. Once work has been completed, the applicant shall notify the City Engineer to arrange for final inspection.
8. Silt fence shall be placed at all downslopes and around wetlands to control erosion.
9. A Minnesota Pollution Control Agency NPDES permit must be obtained if at least one acre of land has been disturbed. A copy of this permit must be provided to the City if applicable.
10. A copy a watershed permit must be provided to the City if applicable.
11. The disturbed area shall have a maximum 4:1 horizontal/vertical slope and shall be restored with adequate sod or seed to establish vegetation within 7 days of finishing grading work.
12. A letter of credit or cash escrow in the amount of \$1,500 shall be provided to the City prior to work commencing to ensure erosion control measures are maintained and turf is established.

|                           |  |
|---------------------------|--|
| <b><u>Permit Fee:</u></b> | <b>Permit fee shall be based upon the following schedule:</b>  |
| Base Fee:                 | 50 cubic yards to 1,000 cubic yards .....\$200<br>1,000 cubic yards and greater..... \$200 + [\$0.05(_____ CY - 1,000 CY)] |
| Example:                  | 5,000 CY of reclamation on site<br>\$200 + [\$0.05(5,000 CY - 1,000 CY)] = \$400.00  |
| <b><u>Checklist:</u></b>  | <b>Applications will not be considered complete unless all checklist items are submitted.</b>                              |
| _____                     | Grading Permit Application, NPDES Permit (if applicable), Watershed Permit (if applicable)                                 |
| _____                     | Required Fees attached: _____ \$1500 Escrow Fee _____ Permit Fee   |
| _____                     | Grading Plan including existing and proposed contours  |

In connection with your request for a Grading Permit, your signature constitutes permission for a representative of the City of Grant to enter upon your property, during normal business hours, for the purpose of evaluating your request. If you wish to be present during such inspection, please contact the City Engineer.

Signature of Owner/Applicant \_\_\_\_\_ Date \_\_\_\_\_