



MINOR SUBDIVISION APPLICATION CHECKLIST

CITY OF GRANT

Mailing Address: P.O. Box 577
 Willernie, Minnesota 55090
 Town Hall: 111 Wildwood Road
 Phone: (651) 426-3383 Fax: (651) 429-1998
 E-mail: cityclrk@visi.com

Receipt No.

ESCROW: _____
 FEE: _____

Makes checks payable to City of Grant.

GENERAL REQUIREMENTS:

1. Application Form
2. Fees
3. Cash Escrow
4. A description of the request (either on the application form or in a letter)
5. Public Hearing mailing list of property owners within 1,320 feet of the property boundaries.
 Contact Washington County Surveyor's Office: (651) 430-6875.
6. Site Plan
 - 4 plan sets, 22" x 34"
 - 15 plan sets, 11" x 17"

Plan Sheet Requirements:

- Title block
- Name, address, phone number for owner, developer, surveyor, engineer
- Date of preparation and revision dates
- North Arrow
- Graphic scale not less than 1:100

INCLUDED IN SUBMITTAL

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SITE PLAN REQUIREMENTS

EXISTING AND PROPOSED:

1. Certificate of Survey prepared by a registered land surveyor showing the boundaries of the newly created lots and the original lot, limits of any wetland, one acre of buildable area, and elevation of the building site above any lake, stream, wetland, etc.
2. Topographic data at two (2) foot contour intervals and steep slopes
3. Driveway access points
4. Drainage plans
5. Soil tests for the installation of an on-site septic system
6. Property lines and dimensions
7. Area in acres and square feet and buildable area for each lot
8. Building locations and dimensions
9. Setbacks
10. Septic system and well location
11. Vegetation and landscaping
12. Wetland delineation
13. Shoreland classifications: waterbodies, Ordinary High Water Level, 100 year flood elevation, and bluff line
14. Additional information relevant to the request

INCLUDED IN SUBMITTAL

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