

CITY OF GRANT: LAND USE REQUEST APPLICATION

111 Wildwood Road, Willernie, MN 55090
651-426-3383 FAX:429-1998 E-Mail: cityclrk@visi.com
Office Hours: 9 AM - Noon, Monday - Thursday

<input type="checkbox"/> Variance	<input type="checkbox"/> Major Subdivision (> 2 lots)
<input type="checkbox"/> Conditional Use Permit	<input type="checkbox"/> Minor Subdivision (2 lots)
<input type="checkbox"/> Amended Conditional Use Permit Concept	<input type="checkbox"/> Preliminary Plat
<input type="checkbox"/> Other	_____

Proposed Name of Project _____ Zoning District: _____

Applicant Information: Name: _____ Phone: _____

FAX: _____ E-Mail Address: _____

Mailing Address: _____

Fee owner of affected property (if different than above): Phone/FAX: _____

Name: _____

Mailing Address: _____

Property location: Street address and legal description (attach additional sheet if necessary):

Proof of Ownership: Deed Title Opinion Attorney letter Abstract

Total Acres: _____ Is there contiguous property under the same ownership? _____

Present Use of Property: _____

Proposed use of Property: _____

Description and/or reason for request (be as specific as possible, attach additional sheet if necessary):

Extension of Time Deadlines: You are hereby notified that this application is not complete until reviewed by the City Engineer and City Attorney. The City Engineer or City Attorney will notify you within 10 days if your application is complete. The City of Grant may extend the time deadlines pursuant to M.S. Section 15.99 with respect to the written request you have made to the City. The extension may be made for an additional sixty (60) days. In the event the City deems an extension is necessary it will advise you in writing as to why it extended the deadline, as well as, provide you with a date when the City will complete its deliberation on your application.

References: In signing this application, I hereby acknowledge that it is the applicant's responsibility to know the requirements of the city code. References for sale from the City Clerk include Grant's Comprehensive Plan, Zoning Ordinance, Subdivision Ordinance, and other ordinances. The Shoreland Management, Mining, and Floodplain ordinances, Individual Sewage Treatment System Regulations manual and aerial photos may be obtained from Washington County offices in Stillwater. Most ordinances are posted on the City website, although only copies from the City/County offices should be considered official..

Acceptance: I understand that this application shall not be accepted by the City until all information and copies as required by ordinance or Resolution of the City Council have been provided to the City Clerk and fees are paid. The fact that the City Clerk accepts an application does not imply that it is accurate or complete. That determination is only made after a thorough review by the City Planner, Engineer and others as defined by ordinance.

Financial: Fees include an application fee and administration fee as adopted by Resolution of the City Council, and a deposit to be specified by the City Clerk for the purpose of paying all processing expenses incurred by the City in this matter. If expenses are greater than the initial deposit, further funds must be deposited by the applicant or the process stops and a delay may result.

I understand that I am responsible for, and hereby agree to pay all expenses, incurred by the City, with regard to this Application. This will include administrative costs, engineering and legal fees, and other professional consultant fees that the City may incur. These expenses shall be paid by me, the Applicant, before any City approval is given. I agree that the City may withhold the issuance of any permits or licenses which I seek (including Building Permits) if I am delinquent in the payment of any City costs or fees.

I further understand that the deposit or escrow amount collected for the payment of expenses may be held for a period of up to one year from the date of application, or in the case of a minor or major subdivision, until the project has been completed and all necessary disbursements are made to the satisfaction of the City.

Site Visits: The undersigned hereby consents that the City of Grant officials, employees, appointed

commissioners and consultants hired by the City may enter the property to inspect the layout of structures, proposed placement of planned structures and additions, and the property's site features and dimensions.

Property Owner Applicant (if not property Owner)

The following documents were supplied to the applicant:

<input type="checkbox"/> Timelines Resolution <input type="checkbox"/> Calendar of Meetings <input type="checkbox"/> Fee Schedule
<input type="checkbox"/> Minor Subdivision Guideline <input type="checkbox"/> Conditional Use Permit Guideline
<input type="checkbox"/> Major Subdivision Guideline <input type="checkbox"/> Variance Application Guideline
<input type="checkbox"/> Other:

Fee(s) Paid: _____

(After the City Clerk and Planner, along with the City Engineer and Attorney as necessary determine that the application is complete) I hereby certify that all information and copies required under the ordinances of the City of Grant pertaining to this application have been provided by the applicant and that the above application is hereby received and accepted by

the City of Grant this _____ day of _____, _____.

City Clerk

Last City Council meeting date before the 60 day deadline: _____